Riverview School
COVID-19 Response Plan
Summer 2021
July 2021

Dear Community Members,

We have learned a lot as we worked to successfully manage this pandemic. We have been guided by our Medical Advisory Team, which includes a consulting Epidemiologist, as well as our licensing agencies. We are incredibly proud of each and every member of our community. Our students and staff have demonstrated flexibility and resilience in the midst of circumstances that none of us could have ever imagined. As we prepare for our summer program, we will build on all that we’ve learned, and continue to find the right balance between ensuring community safety and continually pushing forward with enriching programming.

One of the primary things we’ve learned is just how effective the vaccine is. If you have not had your child vaccinated, we strongly encourage you to do so. The percent of students who are vaccinated is an important metric that dictates program flexibility.

Partnerships with families are always important, but perhaps never more than when we need to collaborate to ensure the safety of our community. Please take the time to thoroughly review these protocols and this response plan, and please reach out if you have questions. Please also be aware that many of these protocols are mandated by our licensing agencies. Of course these assessments of the plan and programming remain ongoing; we will keep you informed throughout the process.

Thank you for your support and partnership.

Sincerely,

[Signature]

Stewart Miller
Head of School
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTRODUCTION</td>
<td>5</td>
</tr>
<tr>
<td>COVID-19 RESPONSE LEADERS</td>
<td>6</td>
</tr>
<tr>
<td>RETURN TO CAMPUS TASK FORCE</td>
<td>6</td>
</tr>
<tr>
<td>SUBCOMMITTEES</td>
<td>6</td>
</tr>
<tr>
<td>CONSULTATION AND GUIDANCE SOURCES</td>
<td>7</td>
</tr>
<tr>
<td>Regulatory Agencies and Associations:</td>
<td>7</td>
</tr>
<tr>
<td>American Academy of Pediatrics</td>
<td>7</td>
</tr>
<tr>
<td>CDC - The Center for Disease Control and Prevention</td>
<td>7</td>
</tr>
<tr>
<td>DESE - Department of Elementary and Secondary Education</td>
<td>7</td>
</tr>
<tr>
<td>EEC - Department of Early Education and Care</td>
<td>7</td>
</tr>
<tr>
<td>Massachusetts Association of Approved Private Schools</td>
<td>7</td>
</tr>
<tr>
<td>MA DPH - Massachusetts Department of Public Health</td>
<td>7</td>
</tr>
<tr>
<td>Consulting Professionals:</td>
<td>7</td>
</tr>
<tr>
<td>Health and Safety</td>
<td>7</td>
</tr>
<tr>
<td>Legal/Financial</td>
<td>7</td>
</tr>
<tr>
<td>Programmatic</td>
<td>8</td>
</tr>
<tr>
<td>HEALTH AND SAFETY MEASURES</td>
<td>9</td>
</tr>
<tr>
<td>Vaccination</td>
<td>9</td>
</tr>
<tr>
<td>Travel to and From Riverview</td>
<td>9</td>
</tr>
<tr>
<td>Screening Upon Arrival with Parent/Guardian</td>
<td>9</td>
</tr>
<tr>
<td>Entry/Overnight Visit Re-Entry Exposure Questionnaire</td>
<td>9</td>
</tr>
<tr>
<td>COVID-19 Testing</td>
<td>10</td>
</tr>
<tr>
<td>Symptom and Exposure Screening</td>
<td>10</td>
</tr>
<tr>
<td>Sick Policies</td>
<td>11</td>
</tr>
<tr>
<td>Social/Physical Distancing</td>
<td>11</td>
</tr>
<tr>
<td>Masks/Face Coverings</td>
<td>11</td>
</tr>
<tr>
<td>Hand Hygiene</td>
<td>12</td>
</tr>
<tr>
<td>Cleaning and Disinfecting Protocols</td>
<td>12</td>
</tr>
<tr>
<td>High Risk Students and/or Students with High Risk Family Members Living in Their Household</td>
<td>12</td>
</tr>
<tr>
<td>Visitation</td>
<td>13</td>
</tr>
<tr>
<td>Contactless Drop-off</td>
<td>13</td>
</tr>
<tr>
<td>Campus Closure</td>
<td>13</td>
</tr>
<tr>
<td>Meetings/Outside Providers</td>
<td>14</td>
</tr>
<tr>
<td>RESPONSE TO SUSPECTED ILLNESS/EXPOSURE</td>
<td>15</td>
</tr>
<tr>
<td>Student Presenting With Symptoms</td>
<td>15</td>
</tr>
</tbody>
</table>
Isolation 15
Quarantine 16
Contact Tracing 17

SCHOOL CALENDAR AND TRAVEL 18
School Calendar 18
Travel/Transportation 18
Day Student Transportation 18
Transportation While in School 18
Appointments 18

PROGRAMMATIC - General 19
Clinical Supports 19
Communication 19
Dorm Placements 20
Dining Services 20
Community Skill Instruction 20

REGULATORY COMPLIANCE 21
Introduction

Throughout the planning process, the number one priority of Riverview’s Return to Campus Programming Plan and COVID-19 Response Plan has been the health and safety of our students, staff, and community. Under the guidance of licensing, state, federal, and local agencies, and a team of expert consultants, the Riverview Leadership team and Return to Campus Task Force have worked tirelessly to develop protocols, procedures, and programming that promote safety and security for all members of our community. What follows is a comprehensive plan designed to mitigate and manage the risk of COVID-19 on our campus while still fulfilling our commitment to empowering our students to grow, learn, and thrive.

It is important to note that it is not one mitigation strategy but a combination of all these strategies utilized together that substantially reduce the risk of transmission. The COVID-19 Response Plan is a living document and will be updated as circumstances evolve and knowledge and understanding of COVID-19 increases. The entire Riverview team is committed to providing students with an exceptional experience.
COVID-19 RESPONSE LEADERS

- Maria Cashdollar, Assistant Head of School/Director of Education
- Cate MacFarland, Director of Health Care Services
- Deana White, Assistant Head of School/Director of Student Life

RETURN TO CAMPUS TASK FORCE

When COVID first hit and Riverview was forced to go remote, a Return to Campus Task Force was formed with the goal to create a viable plan for returning to on-campus programming while prioritizing the health and safety of the entire Riverview Community. The Task Force is comprised of:

- Chris Barnatchez, GROW Residential Program Coordinator
- Thomas Black, Wellness and Recreation Coordinator
- Maria Cashdollar, Assistant Head of School/Director of Education
- Richard Garnett, Director of Facilities
- Cassie Haven, GROW Education Coordinator
- Nancy Hopkins, Director of Admissions
- Sara Jackson, Middle School/High School Residential Program Coordinator
- Cate MacFarland, Director of Health Care Services
- Kerry Macurdy, Work Experience Coordinator
- Michelle Mendes, Clinical Coordinator
- Kyle Merrill, GROW Education Coordinator
- Stewart Miller, Head of School
- Stefanie Patterson, Project Search Coordinator
- Mary Beth Thacher, Middle School/High School Education Coordinator
- Kathy Titus, Director of Vocational and Transitional Services
- Deanna White, Assistant Head of School/Director of Student Life

SUBCOMMITTEES

- Health and Safety
- Legal/Financial
- Living and Learning
- Programming
CONSULTATION AND GUIDANCE SOURCES

The Return to Campus Task Force has been closely following guidance from the Centers for Disease Control and Prevention, the Massachusetts Department of Public Health, the Department of Early Education and Care, the Department of Elementary and Secondary Education, the American Academy of Pediatrics, and the Massachusetts Association of Approved Private Schools. We will continue to implement this guidance into our policies and protocols.

Regulatory Agencies and Associations:

American Academy of Pediatrics
Critical Updates on COVID-19

CDC - The Center for Disease Control and Prevention
CDC Coronavirus 2019

DESE - Department of Elementary and Secondary Education
COVID-19 Information and Resources - Student and Family Support (SFS)

EEC - Department of Early Education and Care
Child Care Emergency Information

Massachusetts Association of Approved Private Schools
Coronavirus (COVID-19) Resources

MA DPH - Massachusetts Department of Public Health
Information on the Outbreak of Coronavirus Disease 2019 (COVID-19)

Consulting Professionals:

Health and Safety
- William Greendyke, MD - Infectious Disease Specialist, Columbia University
- Roshann Hooshmand, MD - Cape Cod Pediatrics
- Dave Mason - Director Sandwich Board of Health

Legal/Financial
- Jeanine Brown-Smith, Attorney at Law whose primary practice is interfacing with Massachusetts special needs schools’ licensing agencies (DESE, EEC, OSD)
- Lawrence Murray, School Counsel
Consulting Professionals: (continued)

Programmatic

- Karin Bilich, Vice President of Editorial Content at Understood.org
- Bob Cunningham, Executive Director of Learning Development at Understood.org
- Melinda Evans, Director of Professional Development Programs at Understood.org
- Brigid Moriarty-Guerrero, Senior Consultant at 2Revolutions (blended learning)
- Ben Rayer, Partner and founder of 2Revolutions (blended learning)
- Elizabeth Stringer-Keefe, Associate Professor/Director Graduate Education at Stonehill College and President at Massachusetts Council for Exceptional Children
**HEALTH AND SAFETY MEASURES**

<table>
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<tr>
<th>Vaccination</th>
<th>Vaccination is one of the greatest tools we have for helping mitigate the introduction and spread of COVID-19 within our school community. All students and staff are <strong>strongly encouraged</strong> to obtain vaccination for the COVID-19 virus. Any questions or concerns regarding the vaccination should be directed to your personal health care provider. Staff and students who are <strong>not vaccinated</strong> will be subject to greater levels of restriction and limitations.</th>
</tr>
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</table>
| Travel to and From Riverview | All students are expected to adhere to the Massachusetts established protocols for travel into and within Massachusetts. Please consult the link below for the most up to date information regarding this advisory. Based on the prevalence of COVID-19 in any given area, Riverview reserves the right to establish more stringent protocols than those outlined on Mass.gov.  

**Travel Information Related to COVID-19**  
International Students: International students must meet all SEVIS requirements and follow all United States guidelines related to international travel.  

**International Travel** |
| Screenning Upon Arrival with Parent/Guardian | A parent, guardian or responsible adult must accompany any residential students to campus at the start of the summer program and after any overnight visits home for purposes of arrival screening through the Health Care Center. This is likewise required of any student starting on one of the designated enrollment dates during the course of the year. |
| Entry/Overnight Visit Re-Entry Exposure Questionnaire | Parents are required to complete an Entry/Re-Entry Exposure Questionnaire for the student and their family regarding possible COVID-19 exposure risks upon the student’s initial and any subsequent entries to campus following an overnight visit. Any responses indicating an increased risk may delay a person’s ability to enter campus. |
| **COVID-19 Testing** | Unvaccinated residential students will require a Negative PCR COVID Test within 72 hours of check in for the summer program. Riverview School will follow the guidance issued by the Executive Office of Health and Human Services with regard to frequency of surveillance testing based on positivity rates within Barnstable County.

Symptomatic students or employees will require COVID testing as soon as possible after onset of symptoms whether they are vaccinated or not.

Testing center options can be found at your state’s COVID resource page. [COVID-19 Testing Sites in Massachusetts](https://www.mass.gov/coronavirus-testing)

**It is important to confirm that the test is a PCR test.** When scheduling a test, we encourage you to inquire about turnaround time. Families are asked to email or fax negative COVID results to the Health Care Center. Fax # 508-833-7004 or [hcc@riverviewschool.org](mailto:hcc@riverviewschool.org). Please note that unvaccinated students are not able to enter the dormitory or remain on campus without documentation of a negative test. |
| **Symptom and Exposure Screening** | **Daily Screening:**
Students are screened daily for symptoms of illness or potential exposure to an individual who has displayed symptoms of illness. Students complete daily temperature checks as well. Day student families are required to complete a daily symptom screening using the Magnus app prior to their student arriving on campus each morning.

Staff are required to conduct a self-screen daily. Daily self-assessments include screenings for symptoms of illness or potential exposure to an individual who has displayed symptoms of illness. Whether or not employees are coming to campus, all staff are required to report to both their direct supervisor and Healthcare if they are symptomatic, or if they are unvaccinated and have been potentially exposed to COVID. If a symptomatic staff person is cleared to come to work, whether they are vaccinated or not, they will be required to wear a mask for the duration of their symptoms or until they have a negative COVID test.

**Exposure:**
If an unvaccinated staff or student has been identified as being a close contact of someone who has tested positive for COVID-19, they are instructed to quarantine in accordance with the CDC and Department of |
Public Health guidelines noted in the link below. Per the CDC, DESE, and EOHHS **vaccinated** individuals do not have to quarantine if they have been exposed to someone who has tested positive as long as they are not experiencing any COVID like symptoms. However, the COVID Response Team reserves the right to require a person to quarantine should their particular circumstances warrant it. If a vaccinated person is experiencing symptoms they will need to have a COVID-19 test to determine their status.

**COVID-19: When to Quarantine**

| **Sick Policies** | Sick policy rules for all staff and students are strictly enforced to mitigate the risk of transmission of COVID-19 within the Riverview Community. If you are experiencing symptoms consistent with COVID-19: fever/chills, new cough (not related to a chronic condition), shortness of breath or difficulty breathing, fatigue, muscle or body aches, congestion or runny nose not related to seasonal allergies, new loss of taste or smell, sore throat, gastrointestinal symptoms different from baseline, staff should contact their supervisor and Health Care as soon as possible. Health Care will triage the symptoms and vaccination status to determine if the staff person will be cleared to come to work. Symptomatic residential students will be moved to the isolation dorm until COVID testing can be done. |
| **Social/Physical Distancing** | Students and staff are encouraged to maintain six feet physical distance to the greatest extent possible. As much as possible, three feet physical seating distance is maintained in the classroom. Physical distancing is reinforced to the greatest extent possible within the residential program. |
| **Masks/Face Coverings** | All staff and students do not have to wear masks when outdoors, even if distance cannot be maintained. At this time, unvaccinated adults and students must continue to wear masks indoors. Riverview reserves the right to require staff, students, and visitors to campus, regardless of vaccination status, in certain events and settings. **Masks are mandatory inside for all students, staff, and family on Summer Opening and Closing Day.** |
- Unvaccinated students may remove their masks when in their dorm rooms or in dorm common spaces when social distancing can be strictly maintained.
- Unvaccinated staff and students must wear masks at all times when on school vehicles.
- Students still need to have a mask with them, as masks continue to be required in some off-campus settings.
- Vaccinated staff or students may still choose to wear a mask in settings where they are not required to and this is a personal decision that will be respected.
- Masks are required, regardless of vaccination status, in inside gatherings of 50 or more people where social distancing of six feet or greater is not possible.
- Masks and social distancing of 6 feet or greater are required, regardless of vaccination status, for inside gatherings of 20 or more people where singing, cheering, shouting, etc. may occur.

Students are required to have a minimum of one cloth mask for each day of the week that can be laundered and re-used weekly. Students may also bring their own ample supply of disposable masks. Riverview supplies disposable masks for use as needed. As many masks are similar, all masks should be labelled with a sewn label or a laundry marker. For safety and sanitation purposes, staff may not handle student masks.

Unvaccinated staff may remove masks to eat, at which point, they must maintain at least six feet of physical distance and be seated at a table separate from others.

| Hand Hygiene | Staff and students follow a regular schedule of hand hygiene. Handwashing facilities and/or hand sanitizing stations are available in all classrooms, dormitories, and common entry points. |
| Cleaning and Disinfecting Protocols | Sanitation and cleaning protocols have been implemented by Riverview Staff in compliance with CDC recommendations. |
| High Risk Students and/or Students with High Risk Family Members Living in Their Household | Families should consult with a health care provider if the student and/or family members living in the household have medical issues that place them into a high risk category. |
### Visitation

There are no family visits allowed on campus at this time. Both vaccinated and unvaccinated students may go off campus to visit with families. Unvaccinated students may not go off campus with other students for visits, nor may they invite other students to accompany them during an off campus visit with family.

Unvaccinated students who leave campus for an overnight visit will be given a PCR Covid test 72 hours after returning to campus. Parents are responsible for the cost of testing.

### Contactless Drop-off

If a parent or guardian needs to arrange a contactless drop-off of student belongings, contact your student’s residential supervisor to schedule an appointment. Drop-offs may be scheduled Monday-Friday between 10am-3pm or 5pm-7pm. All contactless drop-offs are to be left in a designated space outside of the residential office. If perishable items are being dropped off parents/guardians can call X-257 to alert the Residential Office that the item has arrived. Parents or guardians dropping off items should not go to the dorm and are not allowed to enter any buildings or have contact with any staff or students while on campus. Contactless drop-offs are limited to once per week. Any additional items that need to be dropped off will need to be shipped.

### Campus Closure

While we do not anticipate this being an issue, in the event that it becomes necessary for the Riverview campus to close due to an outbreak of COVID either short or long term, families are expected to make necessary travel arrangements/pick up their student within these time periods:

**Expectation for Pick-Up Times:**

- **Families Within Driving Distance:** Driving time + 8 hours
- **Families requiring a flight:** 48 hours
- **International Families:** To notify their appointed stateside emergency contact who will follow the pick up times noted above.
- **Should a family not be able to arrange for pick-up within these defined pick up times,** care and oversight of the student will be charged at a rate of $50.00/hr.
- A list of potential short term rental/lodging options will be provided for families who choose to remain local either for short or longer term.

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<th>Meetings/Outside Providers</th>
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<td>In order to minimize the risk of contact and exposure, Riverview prefers and strongly recommends that meetings continue to be held virtually at this time. In the event that an in-person meeting is required, the number of in-person participants is limited due to space limitations and physical distancing requirements and some team members may still need to attend virtually. Anyone arriving on campus will be required to complete all screening requirements prior to the meeting and provide proof of vaccination. Any potential screening flags will result in the person not being able to attend the meeting in person at that time.</td>
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Outside practitioners are strongly encouraged to utilize virtual formats for completing necessary tasks and meetings (testers, observers, private services, etc.). During COVID restrictions, outside providers are allowed on campus only if remote services are not possible. The provider and Riverview team will discuss the services being provided, as well as the delivery format and the final decision will be made by Riverview administration. In instances where it has been determined services cannot be delivered remotely, providers will be allowed on campus and expected to adhere to the following guidelines:

1. Providers will be emailed the Visitor Self Attestation form to be completed prior to arrival. In the event that the provider is experiencing any of the symptoms or flags on the self-attestation form, they will not be permitted to come to campus.
2. Providers are encouraged to maintain a distance of 6 feet between them and the student and/or staff at all times.
3. Failure to adhere to the above protocols will result in the termination of the session.

**Personal Care Providers**
All personal care providers must wear a mask for the duration of the service, regardless of vaccination status. Personal care providers must adhere to all health and safety protocols as well as meeting all standards within their specific industry.
RESPONSE TO SUSPECTED ILLNESS/EXPOSURE

Riverview has developed quarantine and isolation protocols based on CDC recommendations and agency regulations. In the event that a student tests positive for COVID-19, the family or designee will be required to pick up and assume care of the student. The family will maintain responsibility of caring for them until which time it has been determined that they are safe to return to on-campus programming.

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<thead>
<tr>
<th>Student Presenting With Symptoms</th>
<th>Students will be assessed by a nurse to determine further course of action.</th>
</tr>
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<tbody>
<tr>
<td></td>
<td><strong>Day Students:</strong> Will be held in the isolation area and parents will be notified to pick the student up within 2 hours and advised to contact their child’s PCP.</td>
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<td><strong>Residential Students:</strong> An appointment (either in person or via TeleHealth) will be made with the school’s medical consultant for evaluation and testing.</td>
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<td>A student or staff who is screened in for testing triggers a chain of events, including that student being moved to an isolation dormitory while testing is scheduled, performed, and to remain in isolation until the results come back. Any student could have been exposed to the symptomatic student, and vaccination status will determine which exposed individuals may be required to quarantine.</td>
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<td>While best practices in a family setting are to isolate an individual who may have been exposed, and for other family members to limit contact with that individual, we will be asking our academic, residential, clinical, and cleaning staff to come to work and care for these students who are quarantining.</td>
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<td>In instances where we can secure a rapid test for the symptomatic individual, we are able to make informed determinations about the length and level of quarantine, if any, that will be required.</td>
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| Isolation (For student with symptoms or + COVID-19 Test) | Students who are assessed to have symptoms of illness that are outside of their baseline will be moved to a designated isolation area and be cared for by Health Care Staff until testing can be arranged. This site is separate from the general Health Care Center space. The Health Care Staff working in this setting wear PPE (Personal Protective Equipment) as recommended by the CDC. |
The CDC describes isolation as keeping someone who is sick or tested positive for COVID-19 away from others. If a student tests **positive for COVID-19**, the expectation is that a family member, or someone that the family member designates, picks the student up to be cared for off campus.

**Expectation for Pick-Up Times:**
- Families Within Driving Distance: Driving time + 8 hours
- Families requiring a flight: 48 hours
- International Families: To notify their appointed stateside emergency contact who will follow the pick up times noted above.
- Should a family not be able to arrange for pick-up within these defined pick up times, care and oversight of the student will be charged at a rate of $50.00/hr.
- A list of potential short term rental/lodging options will be provided for families who choose to remain local while providing isolation for their student.

The student will be provided with academic work and may return to campus programming when they have met the criteria to discontinue isolation. This criteria includes ALL of the following:

1. At least 10 days have passed since their onset of symptoms, AND
2. They have been fever free without the use of fever reducing medication (Advil or Tylenol) for at least 24 hours, AND
3. Their symptoms have improved.

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### Quarantine

(For **unvaccinated** student having been identified as being in Close Contact with individual who has been diagnosed with COVID-19)

**Non-vaccinated** students who are assessed to have been in close contact with an individual who has been diagnosed with COVID-19 need to be quarantined based on current CDC and DPH guidance. Close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes while inside, up to 2 days prior to the start of symptoms or positive COVID-19 test.

The CDC describes quarantine as keeping a person who was in close contact with someone diagnosed with COVID-19 away from others.

**This will entail unvaccinated residential students returning home to quarantine and unvaccinated day students remaining home.**
**COVID-19: When to Quarantine**

Per the CDC, DESE, and EOHHS *vaccinated* individuals do not have to quarantine if they have been exposed to someone who has tested positive as long as they are not experiencing any COVID like symptoms. However, the COVID Response Team reserves the right to require a person to quarantine should their particular circumstances warrant it. If a vaccinated person is experiencing symptoms they will need to have a COVID-19 test to determine their status.

**Contact Tracing**

Riverview staff work in collaboration with the Sandwich Board of Health on contact tracing efforts and enforcing quarantine of exposed individuals.
## SCHOOL CALENDAR AND TRAVEL

<table>
<thead>
<tr>
<th><strong>School Calendar</strong></th>
<th>The School reserves the right to make changes to the school calendar based on the current course of the pandemic and its impact on staffing.</th>
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<tr>
<td><strong>Travel/Transportation</strong></td>
<td><strong>We are currently not providing any transportation to airports, train or bus stations.</strong> If your student is coming home via public transportation you will need to make private arrangements to get your child to their point of departure. We strongly recommend that any student taking public transportation have the ability to navigate independently from the time of pick up at Riverview until their arrival home. This includes the ability to problem solve any delays or challenges that may arise. Riverview is only able to provide local transportation to medical appointments for urgent/emergent health needs. All other appointments, including routine medical/dental appointments must be scheduled when you are able to drive your child yourself.</td>
</tr>
<tr>
<td><strong>Day Student Transportation</strong></td>
<td>Families are responsible for providing/arranging transportation for day students. In some instances, this may include working with the student’s home school district to set up such plans. In the event that changes in arrangements are needed, the family is responsible for communicating this information to the school district and/or driver. Drivers/families drop off and pick up day students at the front of James Center where students are met by a staff person. Parents/drivers are required to sign in and out their student(s) in the James Center. It is the expectation of Riverview that all health and safety requirements be adhered to during any transportation to and/or from Riverview.</td>
</tr>
<tr>
<td><strong>Transportation While in School</strong></td>
<td>Unvaccinated staff and students must wear masks at all times in vehicles. Windows on vehicles must remain open to maximize ventilation. Students and staff, both vaccinated and unvaccinated, are required to wear masks on any public transportation.</td>
</tr>
<tr>
<td><strong>Appointments</strong></td>
<td>Families are required to schedule all routine care appointments at home during school break periods (e.g., dentist, doctor, orthodontist). In the event of an emergent care need, travel to and from the appointment will be arranged by the Travel and Discretionary Account Associate.</td>
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## PROGRAMMATIC - General

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<th>Delivery of Instruction</th>
<th>As of July 2021, all instruction at Riverview will be delivered in person. Remote learning will no longer be provided. In the event that it becomes necessary for a student to go home for an extended period during the course of the year, work packets and instructional materials will be provided.</th>
</tr>
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| Clinical Supports | Advisors will be assigned by dorms, which is highly effective with regard to communication, consistency, and collaboration. In the GROW dorms where veteran and Project Search students reside, the advisor assigned will primarily work with students in a group format, addressing a variety of needs, such as problem solving, advocacy, relationships, social skills, and healthy boundaries. With regard to individual appointments, in an effort to replicate life beyond Riverview, the students will reach out to their advisor via email or phone to schedule individual appointments. If there is an emergency or urgent need, any member of the clinical team will respond. This model is in alignment with what life is like as students transition to adult programs. The goal is for veteran students to generalize the skills they learned at the high school and with fading support, apply strategies to varying aspects of their adult life.  

At the high school, advisors will also be assigned by dorm, and the main mode of advisor instruction will be via group instruction. Advisors will address a variety of needs, such as problem solving, advocacy, relationships, social pragmatics, and healthy boundaries via social skills groups. Individual appointments will occur on an as needed basis. Advisors will continue to be present in dorms and academic teams, and attend internal meetings to provide consultation and support. |
| Communication | Communication is the foundation of any successful relationship, and now, more than ever, it plays a crucial role in ensuring that all involved receive information in a timely and effective manner.  

In order to facilitate effective communication between home and school, the following protocols have been implemented:  
- Each student has been assigned a Student Lead who is the main point of contact for families.  
- Advisors provide outreach to families related to social/emotional matters. |
- Each student is assigned a Healthcare Liaison who maintains contact and communication with families regarding any health related matters.
- The School sends out a weekly update to families providing key information, reminders, news, and other updates. These newsletters provide a consolidated collection of importance and should be read thoroughly to ensure that families and staff are up to date about Riverview related news.
- Riverview Leadership webinars (either live or pre-recorded) will be held periodically and made available to all families and staff.
- Any significant changes to health and safety or programming will be communicated to families and staff as they arise. This will be distributed via email, the school alert notification system, and/or a webinar.

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<tr>
<th>Dorm Placements</th>
<th>Students reside in single and double rooms as they always have. Students in a medically high risk category are considered for a single room based on availability and upon request.</th>
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| Dining Services | **Breakfast:** MS/HS breakfast is prepared by SAGE and eaten in the dorms. GROW students prepare their own breakfast in the dorm.  
**Lunch:** MS/HS/GROW - Lunch is prepared by SAGE and eaten in small groups at various places around the campus. Students are able to place their lunch selections weekly via an online form.  
**Dinner:** MS/HS dinner is prepared by SAGE and eaten in the Helmsman. GROW Students prepare their meals in the dorms and have opportunities to work on cooking skills.  
Current guidelines and labeling around nutrition and food allergies will continue. |
|-----------------|--------------------------------------------------------------------------------------------------|

| Community Skill Instruction | Community skill instruction will be modified as needed, and may include instruction in the use of contactless pick-up, online resources and delivery services (e.g., use of Peapod, Amazon, online banking, mock transportation practice). Students are able to shop for needs and wants in the community in small groups, while closely supervised and during non-peak shopping times. |
REGULATORY COMPLIANCE

The knowledge base, mandates, and directives related to COVID-19 continue to evolve. Riverview is committed to delivering on our mission with a program that will be in compliance with the requirements of our regulatory agencies. This plan is based on the most current information available and protocols will be subject to change as new guidance is released from government, federal, state, and licensing agencies.